LANKESTERIANA is a peer-reviewed journal. Each manuscript will be critically evaluated by two or more external reviewers under the double-blind model. An Editor in charge is assigned to each manuscript, who performs editorial tasks to improve the accordance of the manuscript to the general style of the journal, and follows the editorial process from the submission to the final decision, to ensure the quality of every publication.

Please read the following Instructions carefully and check the appropriate items to be sure your manuscript is formatted according to the journal style. Manuscripts that do not conform to the Instructions, both in format and contents, will be sent back to the authors for formatting prior to the reviewing process. This would represent a significant delay in the times required to eventually publish your manuscript.

**General Instructions**

- Type manuscript in Word (or Word compatible word processor) on 8.5” by 11” document with at least 1” (2.5 cm) margin on all sides.
- Use Times New Roman 12- point type, double-space throughout, including tables, figure legends, and literature cited. Do not justify the right margin. Authors are responsible for diacritical marks.
- Assemble in this order: 1) Title, Author(s) and affiliation(s) page; 2) abstract [+ optional abstract in the second language], key words and running title page; 3) Text, 4) Acknowledgments, 5) Literature cited, 6) Tables, 7) Appendices, 8) Figure legends, 9) Figures.
- Authors not fluent in written English should have their manuscripts carefully checked for correct language use before submission.
- If the paper includes newly described taxa, they must be illustrated, preferably by line drawings. Gray-scale drawings are difficult to be correctly reproduced by the printer and may result difficult to understand, and they are generally not accepted for publication.
- Include the collect permits and the corresponding institution that granted them in the cases of newly described taxa.

**Title, Running title, Addresses, Abstract [+ optional Abstract in second language] & Key Words**

- Title is flush left, in upper and lower case letters.
- Below Title, author(s) name(s) are on one line, flush left, in upper and lower case letters. Author(s) name(s) are in the following order: First Name (complete spelling), Second Name (initial), Surname. Indicate by superscript number after author’s name any current address. Addresses include Institution, Street, City, State, Postal Code, Country. Indicate with asterisk (*) the name of the correspondent author; indicate with asterisk, after the addresses, the email of the correspondent author.
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Text

- Begin on a new page.
- Main headings are flush left in upper- and lower-case letters and in boldface on a separate line. Secondary headings are flush left in upper and lower case letters and in italics, followed by a period, dash, and the paragraph text. Tertiary headings are flush left in upper and lower case letters and underlined, followed by a period, dash, and the paragraph text.
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     The first time you cite it: Nobody, Somebody & Someother (1991) or (Nobody, Somebody & Someother 1991).
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- Spell out genus and species the first time used in a paragraph and abbreviate generic name by first initial thereafter in that paragraph. Do not abbreviate genus name at the beginning of a sentence.
- Use *Index Herbariorum* (*Regnum Veg.* Vol. 120. 1990; http://www.nybg.org/bsci/ih/) abbreviations to designate herbaria. It is not necessary to cite this publication.
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- Abbreviate units of measurements without a period, e.g., km, mm, ft, mi, and so forth; temperatures are as follows: 20°C.
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- Acknowledgments should be brief and to the point.
- Manuscripts dealing exclusively with new geographic records and range extensions of previously known taxa are not of primary interest for the journal. They will be nevertheless considered for publication in a special section of LANKESTERIANA under the collective heading of “New records and range extensions”, according to the availability of space and the phytogeographic significance of the proposed records. Regional extensions within-country are seldom considered for publication in the journal unless of particular relevance.
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- Continue page number sequence.
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- Double-space the legends and group them according to figure arrangements. Do not use a separate page for each group.
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- A working version of the manuscript, including text and low resolution images (210 dpi JPEGs) must be submitted by e-mail to the Editors at: diego.bogarin@ucr.ac.cr, franco.pupulin@ucr.ac.cr, melissa.diaz_m@ucr.ac.cr, noelia.belfort@ucr.ac.cr and lankesteriana@ucr.ac.cr, pending the submission of a e-link for high-resolution images downloading (i.e., Dropbox or WeTransfer links). Submissions can also be made through a CD or DVD via regular mail (see address above).
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When to submit

- The deadlines to receive manuscripts to be included in the three yearly issues of LANKESTERIANA (April, August and December) are January 1, May 1 and September 1, respectively. Pending the judgment of reviewers and the time to correspond with authors, the editorial staff of LANKESTERIANA is committed to reduce to a minimum the time for articles publication.

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